

## AGENDA

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Conference Rooms 3-5, Garrison Theatre, St Andrews Road, Tidworth,  
SP9 7EP  
**Date:** Monday 19 January 2015  
**Time:** 7.00 pm

---

Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Enford, Everleigh, Fittleton, Ludgershall, Netheravon, Tidcombe and Fosbury, and Tidworth.

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

---

Please direct any enquiries on this Agenda to Kieran Elliott (Senior Democratic Services Officer), on 01225 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

or Mary Cullen (Tidworth Community Area Manager), 01722 434260 or email [mary.cullen@wiltshire.gov.uk](mailto:mary.cullen@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

### Wiltshire Councillors

Chris Williams (**Chairman**)

Mark Connolly (**Vice Chairman**)

Charles Howard

Ludgershall and Perham Down

Tidworth

The Collingbournes and Netheravon

	<b>Time</b>
<p>1     <b>Chairman's Welcome, Announcements and Introductions</b>  <i>(Pages 1 - 10)</i></p> <p>Chairman's Announcements</p> <ul style="list-style-type: none"> <li>• Changes to Electoral Registration System.</li> <li>• Stonehenge &amp; Avebury WHS Management Plan 2015.</li> <li>• Army Rebasing.</li> <li>• Integrated Performance Management</li> <li>• Dementia in Wiltshire</li> </ul>	<b>7.00pm</b>
<p>2     <b>Apologies for Absence</b></p> <p>To receive any apologies for the meeting.</p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4     <b>Minutes</b> <i>(Pages 11 - 20)</i></p> <p>To confirm the minutes of the meeting held on the 17 November 2014.</p>	
<p>5     <b>Local Highways Investment Fund</b> <i>(Pages 21 - 34)</i></p> <p>The Area Board is asked to approve the proposed list of schemes for 2015/16.</p> <p>Peter Binley - Head of Highways Asset Management and Commissioning  Highways and Transport, Wiltshire Council or representative.</p>	<b>7.15pm</b>
<p>6     <b>Parish Boundary Review</b></p> <p>To receive an update on the Parish Boundary Review.</p> <p>John Watling - Head of Electoral Services, Wiltshire Council</p>	<b>7.35pm</b>

7	<b>Wiltshire Police &amp; Crime Commissioner - Precept Consultation</b>	7.55pm
	To receive a presentation from the Office of the Police and Crime Commissioner.	
8	<b>Local Youth Network (LYN) - update</b>	8.15pm
	To receive an update from Wendy Higginson, Community Youth Officer.	
9	<b>Community Area Transport Group (CAT-G) - update</b>	8.25pm
	To receive an update from Cllr Mark Connolly.	
10	<b>Campus - update</b>	
	To receive an update on the Campus Project.	
11	<b>Community Area Grants (Pages 35 - 68)</b>	8.35pm
	To determine any applications for Community Area Grants.	
	Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:	
	<a href="http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm">http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm</a> .	
12	<b>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</b>	8.45pm
	To receive any updates.	
13	<b>Date of Next Meeting and Close</b>	9.00pm
	The next meeting of the Tidworth Area Board will be on Monday 9 March 2015 at the Castle Primary School, Short Street, Ludgershall.	

#### **Future Meeting Dates**

Monday 9 March 2015 - 7.00pm - Castle Primary School, Short St, Ludgershall SP11 9RB

Monday 18 May 2015 - 7.00pm - Collingbourne Ducis Village Hall, Chicks Lane, Collingbourne Ducis SN8 3UH

Monday 20 July 2015 - 7.00pm - Enford Village Hall, Longstreet, Enford SN9 6DD



# Agenda Item 1

## Chairman's Announcements

<b>Subject:</b>	<b>Changes to the Electoral Registration System</b>
<b>Officer Contact Details:</b>	Donna Mountford - Communications Officer
<b>Further details available:</b>	<a href="http://www.gov.uk/yourvotematters">www.gov.uk/yourvotematters</a>

### Summary of announcement:

Over the summer, all Wiltshire residents will receive a letter through the post telling them about the biggest change to the electoral registration system in nearly 100 years.

The letter will explain that a new, more secure, system of Individual Electoral Registration is being introduced to replace the old Victorian system where the "head of household" registered everyone living in a property. Now, each individual will be responsible for registering themselves.

Many Wiltshire residents will automatically move onto the new electoral register. However, some will need to take action to join or remain on the register, which they will now also be able to do quickly and easily online. People will need to provide their National Insurance Number and date of birth when registering. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register.

This summer the Electoral Commission is running a major advertising campaign that will raise awareness of the change to Individual Electoral Registration. Leaflets are also available here tonight for you to take away with you.

For more information visit [www.gov.uk/yourvotematters](http://www.gov.uk/yourvotematters) .



# Chairman's Announcements

<b>Subject:</b>	<b>The public consultation of the Stonehenge and Avebury World Heritage (WHS) Site Management Plan 2015</b>
<b>Officer Contact Details:</b>	<b>Beth Thomas, Stonehenge WHS Coordinator</b>
<b>Further details available:</b>	<b>07769 741 066</b> beth.thomas@wiltshire.gov.uk

## Summary of announcement:

**The WHS Coordination Unit wants to make members of Community Area Boards aware of the public consultation taking place December 2014\* – February 2015 on the Stonehenge and Avebury WHS Management Plan 2015 and to give members an opportunity to comment if they so wish.**

The WHS Coordination Unit is based in the Heritage and Arts team at the Wiltshire and Swindon History Centre in Chippenham. The Unit is a partnership between English Heritage, the National Trust and Wiltshire Council.

The Unit has produced the first joint Stonehenge and Avebury World Heritage (WHS) Management Plan for publication in 2015. The Plan provides a long term strategy to protect the World Heritage Site for this and future generations.

The primary aim of the Plan is to protect the Site by sustaining its Outstanding Universal Value, and to achieve an appropriate balance with other interests such as tourism, farming, nature conservation, roads and traffic, research, education and the local community.

This document sets out the management issues of the WHS and how these will be dealt with by the many partners who are involved in the management of the WHS. Partners include: English Heritage, the National Trust, MoD, the North Wessex Downs AONB, Natural England, Wiltshire Council and town and parish councils amongst others.

The public consultation process gives people an opportunity to review the Management Plan to ensure that it addresses the key issues which impact upon the WHS and the aims, policies and actions set out address these issues.

The consultation will be available on the Wiltshire Council website\*\* and members of the public can comment directly through the website, by email to [stonehengeandaveburywhs@wiltshire.gov.uk](mailto:stonehengeandaveburywhs@wiltshire.gov.uk)

or by post to:  
The WHS Coordination Unit  
Wiltshire & Swindon History Centre  
Cocklebury Road  
Chippenham  
SN15 3QN

The final Management Plan will be sent to the Department of Culture Media and Sport and then to the World Heritage Committee of UNESCO.

\*Dates TBC

\*\*The web link will be provided once available.





## Army Basing Briefing for Amesbury, Pewsey, Tidworth and Warminster Area Boards - January 2015

### Background

*The government's Army basing announcement in March 2013 advised of approximately 4,300 extra service personnel moving to Wiltshire, who will be accompanied by their families, bringing the total number of additional personnel to 7,600. These plans will require additional levels of infrastructure and services (education, leisure, transport, health and waste facilities) to be provided by Wiltshire Council.*

### January 2015 Update

- The number of SFA (Service Family Accommodation) homes that the MOD plans to build as part of the Army Basing Programme has been reduced slightly. However, there is no change in the number of personnel relocating to Salisbury Plain under the programme. This reduction has been enabled by a new housing contract which allows for the faster turnaround of SFA between occupants thereby using existing housing stock more efficiently. The figures for the required housing are outlined below:
  - Larkhill - 444 (was 540)
  - Bulford 227 (was 277)
  - Ludgershall 246 (was 300)*In addition it plans to purchase 100 new homes in Tidworth*
- DIO and Wiltshire Council are currently discussing the provision of community infrastructure (schools, leisure, road improvements, community facilities to be provided as part of the SFA development, etc.) in support of the SFA. This will be set out in an agreed Infrastructure Delivery Plan (IDP) to be submitted in support of the SFA planning applications. DIO are planning to meet town and parish councillors in advance of submitting the SFA planning applications in the New Year. The reduction in new SFA units is unlikely to reduce the scale of community infrastructure required as personnel numbers are unchanged.
- The Wiltshire Council Cabinet is to be issued with a briefing note informing it of the range of community infrastructure and likely funding source to be provided under the Army Basing programme. It also covers facilities required by other organisations such as the emergency services and NHS.
- The first planning application to build single living accommodation at Perham Down was received in November. Other applications for new office accommodation in Larkhill (specifically, Battery Offices & Regimental Headquarters offices) were submitted in early December. These will continue throughout 2015, with applications for SFA development expected in mid-2015.

*(Briefed in September 2014 - but repeated for reference if required)*

**Location and Number of Additional Personnel Arising from Army Basing**

<b>Location</b>	<b>SLA Pop</b>	<b>SFA Population</b>			<b>Total</b>
		<b>Military</b>	<b>Spouses</b>	<b>Children</b>	
<b>Larkhill</b>	1,513	540	540	982	3,575
<b>Bulford</b>	494	241	241	427	1,403
<b>Tidworth and Ludgershall</b>	836	400	400	725	2,361
<b>Upavon</b>	254	0	0	0	254
<b>Total</b>	<b>3,097</b>	<b>1,181</b>	<b>1,181</b>	<b>2,134</b>	<b>7,593</b>

## **Chairman's Announcements**

<b>Subject:</b>	<b>Paper 10 Integrated Performance Management Report</b>
<b>Officer Contact Details:</b>	<b>Wiltshire CCG Communications Department Wccg.info@nhs.net</b>
<b>Weblink:</b>	<b><a href="http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014">http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014</a></b>
<b>Further details available:</b>	<b>David Noyes, Director of Planning, Performance and Corporate Services</b>

### **Executive Overview**

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

## ***Chairman's Announcements***

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.

## **Chairman's Announcements**

**Subject: Dementia in Wiltshire: The Role of Healthwatch Wiltshire**

**Officer**

**Contact** 01225 434218 ~ [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk) ~ [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

**Details:**

### **Summary of announcement:**

Healthwatch Wiltshire (HWW) is your local champion for health and social care. We are here to listen to the voices of local people and use this to influence commissioners and providers of services.

#### **Monitoring dementia services**

HWW has brought together local charities in Wiltshire to form a partnership that will monitor and support the new Wiltshire dementia strategy.

This innovative new partnership includes representatives from Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury District, Carer Support Wiltshire and Swan Advocacy.

Partners will gather feedback independently through a variety of means and then share findings at regular partnership steering group meetings. HWW will bring together at least 100 local people across the county to monitor how services are working. The '100' will be asked to share their experiences of local dementia services. HWW will gather together these experiences and share these with the partnership as well as commissioners and providers of services. The aim is to make sure that the voices of local people are 'centre stage'. In addition to the workshops, HWW will offer people the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

The workshops will be taking place on:

- **Thursday 22 January 2pm – 4pm at Malmesbury Town Hall, Cross Hays, Malmesbury SN16 9BZ**
- **Wednesday 28 January 2pm – 4pm at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Wednesday 4 February 2pm – 4pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**
- **Thursday 12 February 2pm – 4pm at The Laverton, Bratton Road, Westbury BA13 3EN**

#### **Specialist dementia hospital care in Wiltshire**

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW is independently facilitating the consultation. This will include public meetings, talking to people in service user groups, inviting people to complete a questionnaire, or simply inviting people to talk to us and tell us what they think.

The public meetings will be taking place on:

- **Tuesday 13 January from 10 am – 12 midday at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Tuesday 20 January from 2- 4 pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**

Online version of the questionnaire: <http://www.wiltshire.gov.uk/dementiastrategyconsultation-2>

**To book a place please contact Helen West on 01225 434218 ~ [helen.west@healthwatchwiltshire.co.uk](mailto:helen.west@healthwatchwiltshire.co.uk) ~ [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)**



# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Wellington Academy, Tidworth Rd, Ludgershall  
**Date:** 17 November 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 8.50 pm

---

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Chris Williams, Cllr Mark Connolly and Cllr Charles Howard

### **Wiltshire Council Officers**

Karen Linaker - Community Area Manager (CAM)

Kevin Fielding – Democratic Services Officer

Alistair Cunningham – Associate Director, Economic Planning & Development

### **Town and Parish Councillors**

Tidworth Town Council – Humph Jones, Ann Birch and Corby Kemp

Ludgershall Town Council – Owen White & M Betteridge

Chute & Chute Forest Parish Council – Carolyn Wall

Everleigh Parish Council – Denis Bottomley

### **Partners**

Wiltshire Police – Insp Christian Lange

Wiltshire Fire & Rescue Service – Mike Franklin

Police & Crime Commissioners Office – Clive Barker

Tidworth Garrison – Col James Denny

Tidworth Community Area Partnership – Tony Pickernell

Youth Services – Wendy Higginson

Extended Services – Julie Tremlin

**Total in attendance: 38**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the Wellington Academy for the Tidworth Area Board.</p> <p>Karen Linekar was introduced as the Community Area Manager, standing in for Mary Cullen who was unable to attend the meeting.</p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire's Car Parking Review – written report contained in the agenda pack.</li> <li>• Youth Area Board Meeting – that a Youth Area Board meeting had taken prior to the meeting.</li> <li>• Army Rebasing – update - written report contained in the agenda pack.</li> </ul>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Keith Cockerton – Collingbourne Ducis Parish Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• The minutes of the meeting held on Monday 22<sup>nd</sup> September 2014 were signed off as a correct record with the following amendment:</li> </ul> <p style="padding-left: 40px;">Agenda Item No.9 - Community Area Transport Group Update</p> <p style="padding-left: 40px;"><i>The CATG had, therefore, recommended a survey at the Collingbourne Ducis Church bends to assess the likely impact of the diverted HGVs to this area and to seek resolution to potential problems. The survey should also seek to see if HGVs could be directed via Leckford Cross to the A342/A346 junction, thus missing the Church bends.</i></p>



	<p><i>The survey would cost around £10,000.</i></p> <ul style="list-style-type: none"> <li>• Matters Arising - there were none.</li> </ul>
5	<p><u>Roll Out of Community-led model for positive activities for young people - Wendy Higginson, Community Youth Officer</u></p> <p>Wendy Higginson - Community Youth Officer, Wiltshire Council gave a presentation that outlined the Community-led model for positive activities for young people.</p> <p>Points made included:</p> <p>The Vision</p> <ul style="list-style-type: none"> <li>• All young people have access to a varied and innovative youth offer.</li> <li>• The right help when they need it.</li> <li>• Taking into account the views of young people and other stakeholders.</li> <li>• Bring young people and the community together.</li> </ul> <p>The role of the Community Youth Officer (CYE)</p> <ul style="list-style-type: none"> <li>• Be the “go to person” for young people’s issues.</li> <li>• Engage with young people - champion their voice decision making.</li> <li>• Establish and support the Local Youth Network.</li> <li>• Support local youth and community projects.</li> <li>• Find out and write up the needs, outcomes, priorities and objectives for positive activities in the local area.</li> </ul> <p>The role of the Local Youth Network</p> <ul style="list-style-type: none"> <li>• Be a sub group of the Community Area Board.</li> <li>• Represent a wide range of community stakeholders.</li> <li>• Come together at events, workshops, youth fairs, meetings and consultations.</li> </ul>

- Encourage active engagement and improved partnership working between key stakeholders and young people.

#### The role of the Local Youth Network Management Group

- 10 – 12 Members.
- Young people must play a central role.
- Coordinate the design, development, delivery and review of positive activities for young people.
- Evaluate grant requests and identify suitable providers.
- Make recommendations to area board on how funding should be deployed.

#### Grants Funding and Procurement

- Voluntary and community sector.
- Must be for activities for young people aged 13-19.
- Application form available online.
- Evaluated by the LYN and recommended to the area board for funding.
- Corporate suppliers can apply to be in a catalogue of providers.
- Application form available online.
- Applications are evaluated by commissioning officers.
- The Area Board will seek quotes, evaluate and consider the competition.

#### Grant Criteria

- Applicants must have policies and procedures that fulfil legal requirements.
- Can be up to a value of £5,000 per project.
- Must help meet the needs, outcomes, priorities and objectives for positive activities in the local area.

	<ul style="list-style-type: none"> <li>• Young people must be involved in the completion of the application to ensure the activity is accessible, affordable, wanted and valued by them.</li> <li>• Activities that involve or benefit groups of vulnerable young people or that include matched funding will be given additional weighting in the decision making process.</li> </ul> <p>The Chairman thanked Wendy Higginson for her presentation.</p>
6	<p><u>Group Activities - Wendy Higginson, Community Youth Officer</u></p> <p>The meeting was invited to take part in an interactive session which looked at:</p> <ul style="list-style-type: none"> <li>• Proposals for membership of the LYN.</li> <li>• Best way for the LYN to Communicate with the local community.</li> <li>• What works well and how can we build on this.</li> </ul> <p>The Chairman thanked the meeting for taking part and Wendy Higginson for organising.</p>
7	<p><u>Local Youth Network (LYN) and Management Committee - recommendations</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Tidworth Area Board adopts the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.</b></li> <li>• <b>That the Tidworth Area Board notes the budget for the remainder of the financial year 2014/15 of £10,985.83.</b></li> <li>• <b>That the Tidworth Area Board approves a motion that the Community Area Manager, in consultation with the Community Youth Officer and Chairman of Tidworth Area Board, may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings. A report explaining such decisions and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board.</b></li> <li>• <b>That the Tidworth Area Board approves authority be delegated to the Community Area Manager to manage a budget of up to £500 to cover expenditure related to the management of the LYN meetings</b></li> </ul>

	<b>and consultation activities with young people.</b>
8	<p><u>Question and Answers</u></p> <p>Question raised included:</p> <p>Would you be providing any anything for the under 13s?  <i>a. The provision is for the 13-19s, which is what the Youth Service offering covered. Younger children could get capital grant funding through the Area Board.</i></p> <p>Would there still be a TCAP Children &amp; Young Person theme group?  <i>a. This would need to be discussed, but TCAP could work with the LYN.</i></p> <p>Would the Area Board be able to top up the LYN funding if required?  <i>a. Yes, this could be done.</i></p> <p>When will the LYN Management Group become operational?  <i>a. Early December 2014.</i></p> <p>Would people be invited to join the management group?  <i>a. Wendy Higginson had already spoken to some organisations to get representatives to join, however volunteers would be welcomed.</i></p> <p>The Chairman thanked Wendy Higginson.</p>
9	<p><u>Supporting the Voluntary Sector to deliver positive activities</u></p> <p>Simone Lord - Develop and Rob Guy - Youth Action Wiltshire gave short presentations which sought to outline how their organisations were supporting the voluntary sector to deliver positive activities.</p> <p>Develop</p> <p>Points made included:</p> <p>That Develop's work included:</p> <ul style="list-style-type: none"> <li>• Equalities Support</li> <li>• Training and Events</li> <li>• Funding Support</li> <li>• Group Support</li> <li>• Volunteer Centre Wiltshire - offering help and information to support and</li> </ul>

maintain volunteering opportunities

Questions raised included:

- Is this a free service?  
*a. Yes, currently we offer a free service.*

Youth Action Wiltshire

Points made included:

That Youth Action Wiltshire provide Pre & Post 16 prevention programmes

- Pre 16 - open access youth club support
- 8-16 Inspire Credits
- Young Carers
- Post 16 – National Citizenship Scheme
- Foundation Learning
- Young Carers Transitions 16+
- Resilience
- Young Leader Programme

Supporting the set up of new clubs

- Assist with policy writing and club constitutions
- Signpost to appropriate insurance brokers
- Complete DBS checks at a subsidised rate
- Employment of staff and HR & Governance advice
- Help source and apply for funding

What had Youth Action Wiltshire helped to achieve in the past year:

- Supported 3 new start up clubs

	<ul style="list-style-type: none"> <li>• Held 14 county youth events (Football, Fishing, Water Sports, Arts Competitions, Girls Only Days)</li> <li>• Helped train 85 adult volunteers</li> <li>• Helped train 36 new young leaders (16-24)</li> </ul> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• You never seem to run any projects etc in the Tidworth/Ludgershall areas. <i>a. Your point would be passed back to the team.</i></li> </ul> <p>The Chairman thanked Simone Lord and Rob Guy for their presentations.</p>
10	<p><u>Community Area Grants</u></p> <p>The Area Board members considered three Grant Applications and one member led application:</p> <p>Community Area Grant Application</p> <p><b>Decision</b>  <b>St James Ludgershall and Faberstown, Parochial Church Council awarded £1,934.76 for acoustic enhancement to community hall</b></p> <p><b>Reason</b>  <i>This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.</i></p> <p>Member led applications</p> <p><b>Decision</b>  <b>Cllr Charles Howard - Everleigh Playground equipment awarded £966.89</b></p> <p><b>Reason</b>  <i>This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.</i></p> <p><b>Decision</b>  <b>Cllr Mark Connolly - TCAP second Tranche funding awarded £3,000</b></p> <p><b>Reason</b>  <i>The project is to provide Tidworth Community Area Partnership with the second tranche of it's funding from the area board for the financial year</i></p>

	<p><b>2014/15. This will enable TCAP to continue to operate effectively and to support the work of the area board.</b></p>
<p>11</p>	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>Tidworth Garrison – Col James Denny Points made included:</p> <ul style="list-style-type: none"> <li>• Army 20/20 – Planning meetings were now ongoing.</li> </ul> <p>Tidworth Community Area Partnership – Tony Pickernell Points made included:</p> <ul style="list-style-type: none"> <li>• The Memory group was now meeting on the first Monday of the month.</li> <li>• Tony Pickernell and Mary Cullen were now Dementia Champions.</li> <li>• TCAP were now working with the Clinical Commissioning Group.</li> </ul> <p>Wiltshire Police – Inspector Christian Lange The written update was noted.</p> <ul style="list-style-type: none"> <li>• That Wiltshire Police were looking forward to working with the LYNs.</li> <li>• That the new Wiltshire &amp; Swindon Community Messaging service was now operational.</li> </ul> <p>Wiltshire Fire &amp; Rescue Service – Mike Franklin The written update was noted.</p> <ul style="list-style-type: none"> <li>• That the Wiltshire and Dorset Fire &amp; Services had agreed to merge.</li> <li>• That a combined Community Safety building would be built in Salisbury.</li> <li>• That the “Safe Drive – Stay Alive” safety campaign had been launched.</li> </ul> <p>Tidworth Town Council – Corey Kemp Points made included:</p> <ul style="list-style-type: none"> <li>• Tidworth Council meeting – Tuesday 2<sup>nd</sup> December.</li> </ul>

	<p>Ludgershall Town Council – Owen White Points made included:</p> <ul style="list-style-type: none"> <li>• The “You are here” map for the town centre car park was now in situ, thanks to the Wellington Academy pupils for making it.</li> <li>• Thanks to all who attended for a well received Remembrance service.</li> <li>• The Christmas lights switch on would be on Saturday 29<sup>th</sup> November with various community events planned.</li> <li>• Ludgershall Town Council had vacancy for an administrative assistant at the Town Council offices.</li> </ul> <p>Everleigh Parish Council – Denis Bottomley</p> <ul style="list-style-type: none"> <li>• Everleigh Carol Service – Saturday 13<sup>th</sup> December.</li> </ul> <p>Collingbourne Ducis Parish Council</p> <ul style="list-style-type: none"> <li>• That Collingbourne Ducis Parish Council thanked the Area Board for their help in securing the Puffin Crossing for the village.</li> <li>• That it was hoped that a public consultation would form part of the survey at the Collingbourne Ducis Church bends to assess the likely impact of the diverted HGVs to this area and to seek resolution to potential problems. <i>Cllr Mark Connolly would follow up if a public consultation could form part of the survey and report back to the Area Board in due course.</i></li> </ul> <p>Extended Services – Julie Tremlin</p> <ul style="list-style-type: none"> <li>• That Extended Services were working with German schools to prepare for Army Rebasing.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
12	<p><u>Date of Next Meeting and Close</u></p> <p>The next meeting of the Tidworth Area Board will be held on Monday 19<sup>th</sup> January 2015.</p>



**Wiltshire Council**

**Tidworth Area Board**

**19 January 2015**

---

**Subject: Local Highways Investment Fund 2014 – 2020**

**Report Author: Parvis Khansari, Associate Director Highways and Transport**

---

## **Executive Summary**

Wiltshire Council has a major programme of investment in highway maintenance over the next six years which has started in 2014/15, and will see a significant improvement in the condition of the county's highway network.

The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. The scheme list for 2014/15 was considered by the Area Board earlier this year, and is fixed. The work is either completed or currently underway on these sites (See **Appendix 1**). There are also road safety and Community Area Transport Group schemes being implemented (See **Appendix 2**).

A list of roads for resurfacing and treatment in 2015/16 has been prepared (See **Appendix 3**). The site list has been developed taking into account the existing condition of the roads, road safety considerations and the anticipated deterioration in condition. The Area Board is asked to review this list, and suggest any other sites, particularly for consideration for future years.

The level of funding for highway maintenance in Wiltshire is significantly above the level of funding provided by the Department of Transport, with a budget of £21 million for highway maintenance and £3 million for bridge maintenance in 2015/16. The DfT funding for roads and bridge maintenance in Wiltshire has been £12.262 million for 2014/15, and is in the region of £16.500 million for 2015/16.

The Local Highways Investment Fund 2014 -2020 represents a significant increase in investment in road maintenance in Wiltshire.

## **Proposals**

The Area Board is requested to:

1. Note the progress made on implementing road resurfacing and safety schemes in 2014/15
2. Consider the list of proposed highway maintenance schemes in their areas for 2015/16, and agree the final list for implementation.
3. Suggest any sites for consideration for inclusion in future year's highway maintenance and resurfacing programmes.

## **Reason for Proposal**

Wiltshire Council has a major programme of investment in highway maintenance, which will see a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping to identify local priorities for road maintenance, and future programmes of work.

Delays in finalising the list could result in non-delivery of sites, and your assistance in agreeing a final list for 2015-16 would be appreciated as there is a significant programme of works to deliver.

## Wiltshire Council

### Tidworth Area Board

#### Date of meeting

---

**Subject:** Local Highways Investment Fund 2014 – 2020

**Report Author:** Parvis Khansari, Associate Director Highways and Transport

---

#### Purpose of Report

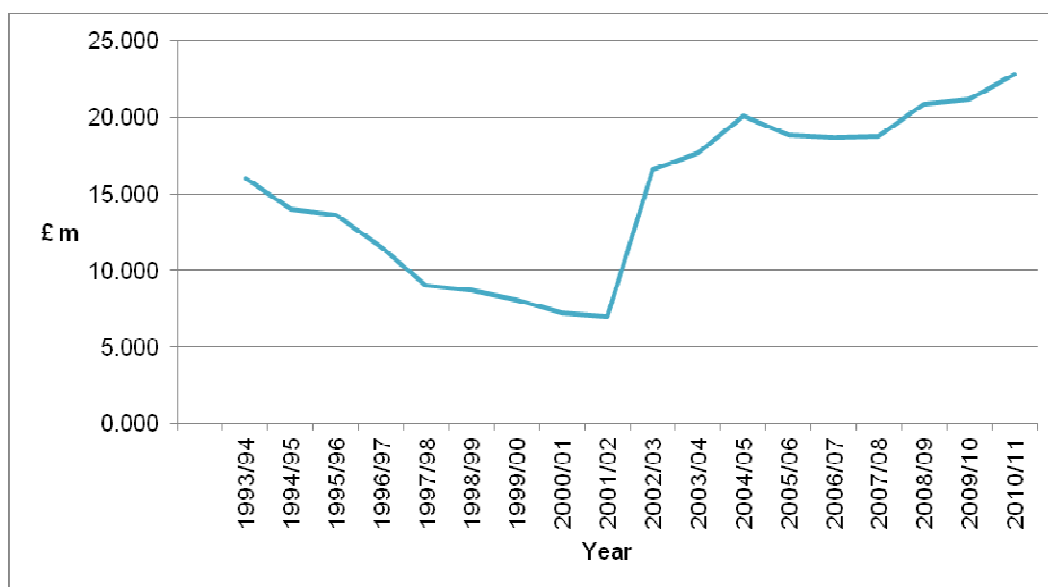
1. To advise the Area Board about progress made implementing the Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to agree the local highway maintenance priorities for 2015/16.

#### Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014-17 to reduce the historic backlog in highways maintenance'.

#### Background

3. Expenditure on highways declined substantially during the 1990's, and there has been under investment in roads maintenance for years. It has increased since 2000/1, with the introduction of Local Transport Plan funding, but there is still a large backlog of maintenance required on the network.



5. Funding of highway major maintenance has continued to increase in Wiltshire in recent years, but with a series of bad winters and flooding earlier this year the road network has been badly affected.
6. Wiltshire Council has a major programme of investment in highway maintenance over the next six years, and this will see a significant improvement in the condition of the county's highway network.

### **Main Considerations**

7. There is a substantial programme of road maintenance currently underway. The larger schemes in your area are shown in **Appendix 1**. Most of the surfacing across the county has already been completed, or is programmed for the coming months, subject to weather. The scheme list for 2014/15 is fixed and at this stage would only be changed in exceptional circumstances.
8. In a few cases schemes have had to be delayed because of public utilities work or other access difficulties, and these sites will generally be completed at the first available opportunity.
9. As well as those roads on the list of schemes circulated to Area Boards in 2014, additional sites have had to be treated because of damage caused by flooding. This additional work has been funded from additional funding provided by central government for winter damage and potholes.
10. There are ongoing programmes of local safety and Community Area Transport Group (CATG) schemes in the area, and recent larger projects are listed in **Appendix 2**.
11. The Local Highways Investment Fund 2014 – 2020 is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. It is intended to produce a long term improvement in the condition of Wiltshire's roads by applying asset management principles. Road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2015/16 in the community area as shown in **Appendix 3**.
12. In addition to the larger carriageway surfacing sites, the Council will also be repairing localised areas which are suffering from deterioration or which need repairs. A programme of pothole and defect repairs will continue across the county in response to local damage identified through our regular inspections or reports from the public and road users.
13. As well as addressing the roads in worst condition, improvements will be made to the drainage and footways to bring them up to standard. Some roads will have to be treated as priorities because of the need to ensure there is adequate skid resistance and they are in safe condition.
14. It is the intention that the Area Boards will have the opportunity to help identify local priorities for treatment for future years. Any sites which the

Area Board suggest will be inspected and considered for potential inclusion in the road maintenance programme for future years.

### **Safeguarding Implications**

5. Does not apply.

### **Public Health Implications**

6. Increased investment in road maintenance will have benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements will help reduce the numbers killed and injured on the road network. These improvements would complement the other measures to improve road safety, such as traffic calming, speed limits, and schemes being developed by the Community Area Traffic Groups.
15. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. Urban roads in poor condition may discourage cycling as cyclists who can be adversely affected by road conditions and uneven or damaged surfaces. The investment supports the strategy to encourage cycling as set out in the Council's Local Transport Plan.
16. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
17. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work to improve safety.

### **Environmental and Climate Change Considerations**

18. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. Last year was the wettest on record and flooding damaged a number of roads in Wiltshire. In long periods of hot weather the surfaces can be damaged by melting, resulting in roads becoming slippery or deforming under traffic loads.
19. In the longer term a more robust highway network, with roads in better condition, will require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime enables traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption can be considerable.

## **Equalities Impact of the Proposal**

20. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.
21. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

## **Risk Assessment**

22. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment.
23. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

## **Risks that may arise if the proposed decision and related work is not taken**

24. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
25. Not carrying out highway maintenance is likely to lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

## **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

26. There is a potential risk that the proposed investment will not deliver the improvements in road condition anticipated. This risk is being managed by using the technical data to focus the investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.

27. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will improve in the longer term with the increased investment.

### **Financial Implications**

28. Routine highway maintenance such as grass cutting, gully emptying and litter picking is paid for with Revenue funding. The majority of funding for major road maintenance and highway improvements is capital funding usually provided through the Maintenance Block Capital Grant from the Department for Transport (DfT). The allocation for Wiltshire for 2014/15 is £12.262 million, and for 2015/16 is expected to be in the region of £16.4 million.
29. The importance of highways investment has been recognised within the Wiltshire Council Business Plan 2013/17 and as a result an intention to invest additional Capital budget was factored into the financial plan based on assumed future grant levels. Highway maintenance funding in Wiltshire has been increased to £21 million for the six year period to 2020, with a budget for bridge maintenance of a further £3 million annually during this period.
30. It has been estimated that an annual expenditure of around £12.575 million would be required to maintain the highway network in its existing condition for the next 15 years. Spending less than this would result in road conditions deteriorating and public satisfaction reducing.
31. The funding of £21 million for highways maintenance for six years will result in a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads

### **Legal Implications**

32. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions will help the Council meet its responsibilities with regard to road maintenance.

### **Options Considered**

33. The Council considered various options regarding funding levels for future highway maintenance, but it was concluded that an investment of £21 million annually would be realistic and would significantly improve the condition of the county's roads. Less funding would result in not all roads in poor condition being treated, and higher levels of funding were not considered realistic in the present circumstances.

## **Conclusions**

34. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. In order to improve carriageway conditions in Wiltshire, increased expenditure above the funding levels provided by the Department of Transport is being provided for highway maintenance.
35. The current funding of £21 million for six years will provide a significant improvement to the condition of the network, improving the condition of both unclassified and classified roads. As part of the scheme the opportunity is being provided to the Area Boards to help identify local priorities for treatment.

**Parvis Khansari**  
**Associate Director Highways and Transport**

---

Report Author:

Peter Binley, Head of Highways Asset Management, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN  
(e-mail [peter.binley@wiltshire.gov.uk](mailto:peter.binley@wiltshire.gov.uk)).

December 2014

## **Background Papers**

The following unpublished documents have been relied on in the preparation of this report: None

## **Appendices**

- Appendix 1 – Tidworth Highways Major Maintenance 2014 – 15
- Appendix 2 – Tidworth Integrated Transport Schemes 2014 – 15
- Appendix 3 – Tidworth Highway Major Maintenance Sites 2015 – 2016



APPENDIX 1

Tidworth – Highways Major Maintenance Schemes 2014/15

Road	Location	Treatment	Approximate Length (m)	Completed / Programmed Date
U/C	Conholt Lane, Conholt	Resurfacing	980	December 2015
U/C	Meade Rd/Linden Close, Ludgershall	Resurfacing and footway	390	December 2015
U/C	Forest Lane, Chute	Resurfacing	1,100	January 2015
U/C	Ham Close/Cuckoo Pen Close, Aughton	Resurfacing	280	January 2015
A342	A342 Marlborough Road, Everleigh	Resurfacing	130	March 2015
A342	East of Leckford Crossroads junction	Carriageway repairs	225	To be confirmed
A342	East of Leckford Crossroads to Shaw Hill	Carriageway repairs at junction and surface dress the rest	2,600	To be confirmed



## Tidworth - Integrated Transport Schemes 2014/15

<b>Road</b>	<b>Location</b>	<b>Scheme Description</b>	<b>Completion/ Programmed date</b>
U/C	Tidworth, Manor Bridge Court	Street light	Completed
C53	Everleigh	Bend warning sign / chevron	Completed
C9	Tidworth, High Street	Taxi rank signs	Completed
A338	Collingbourne Ducis, High Street	Pedestrian crossing	To be confirmed



## Highways Major Maintenance 2015/16 – Tidworth Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
A342	A342 Andover Road (junction with A345 Pewsey Road to A338 Tidworth Road)	Surface Dressing	11,966
U/C	Crawlboys Lane, Ludgershall	Resurfacing	1,150
C256	Road between Biddesden Lane and Lower Chute, just north of junction with Long Bottom, near Biddesden House	Resurfacing	970
U/C	Everleigh Road & Chicks Lane, Collingbourne Ducis	Resurfacing	262
U/C	Long Street, Enford	Resurfacing	286
U/C	Meade Road/ Wood Park Ludgershall	Resurfacing	151
A345	Tidworth Area – A345 Enford to Compton	Repairs and resurfacing	tbc



<b>Report to</b>	<b>Tidworth Area Board</b>
<b>Date of Meeting</b>	<b>19 January 2015</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report:**

**To consider 6 Community Area Grant Applications**

- 1. Collingbourne Ducis Village Hall, replacement of chairs and tables £3683.74**
- 2. Enford Short mat bowls Club, new indoor bowls mat £969.20**
- 3. Wellington Primary Academy, Create woodland area for after school activities £ 950**
- 4. Plain Schools Partnership, equipment to support outdoor afterschool activities £1360**
- 5. Netheravon All Saints School, replacement of trees in woodland area £450**
- 6. Collingbourne Kingston Village Hall, double glazing £3549.40**

**To consider 2 member led applications**

- 1. Enford Parish council, replacement bench in Play park £572.80**
- 2. TCAP, Trophies, frames and certificates for community area awards, £650**

**To report on a grant award made between area boards**

- 1. TCAP, Schools Band Concert £650 from the area board revenue budget. Award made to facilitate the schools Christmas Band Concert held at Tidworth Garrison Theatre in December, over 700 children attended.**

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet Member. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital and £6,759 revenue**. In 2014/15 only capital funding is available for community area and digital literacy grants. Community partnership core funding, area board operational funding and some small project support can be paid from the revenue budget as it allows.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympics legacy, in 2014/15 the Tidworth area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and



funding criteria can be found online on the Wiltshire Council website.

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. The decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	Area Board Criteria and Guidance
--	----------------------------------

## 2. Main Considerations

Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital** that may be allocated through Community Area Grants and Digital Literacy Grants, **£6,759 Revenue** that can include core funding for the CAP. There is further funding for Community Area Transport Group priorities.

- 2.1. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/15 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. There are six funding rounds during 2014/15. Deadlines for receipt of funding applications are **6 weeks before** the next area boards on

- **9 March 2015**

- 2.4. The Community Area Manager has delegated authority to authorise grant payments up to £500 between area boards where a project needs to be funded urgently. This will be in consultation with and agreement of the Chair and Vice-Chair of the board, all projects must meet the community grants criteria and be ratified at the next meeting of the area board.

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.
- 4.2. Following the area board held in November 2014 the area board had a balance of **£21,737.78 Capital and £759 Revenue.**
- 4.3. If grants are awarded in accordance with officer recommendations at this meeting and taking into account the award made between meetings, Tidworth area board will have a balance of **£9553.54 Capital and £109 Revenue.**

### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

## 8. Officer Recommendations

### 8.1

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/08</b>	<b>Collingbourne Ducis Village Hall</b>	<b>Replacement of chairs and tables</b>	<b>£3683.74</b>

8.1.1 Collingbourne Ducis Village Hall is applying for the sum of £3683.74 for replacement of the chairs and tables which have been in continuous use for over 30yrs in the village hall and are in need of upgrading.

8.1.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.

8.1.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme In that it:- improves an existing community facility used by most of the local population.

8.1.4 The Project is to improve the facilities available at the village hall for the benefit and comfort of the local community by replacing 120 chairs and 12 tables.

8.1.5 The project links to JSA priorities under a number of themes including culture Culture and Leisure - Town and Parish Community Events and Activities; Events such as coffee mornings, talks, concerts, classes, lectures, club and church activities will all be enriched by the improvements.

8.1.6 The total project cost is £7367.48 supported by quotations as required. Funding of £3683.74 has been raised from the parish council, receipts from a recent show and its own reserves, leaving a shortfall of £3683.74 which is the amount applied for to the area board.

### 8.2

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/09</b>	<b>Enford Short mat bowls club</b>	<b>New indoor bowls mat</b>	<b>£969.20</b>

- 8.2.1 Enford short mat bowls club is applying for the sum of £969.20 for a new indoor short bowls mat.
- 8.2.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.
- 8.2.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme In that it:- improves an existing community facility used by most of the local population.
- 8.2.4 The Project is to improve the facilities available for members of the bowls club and to encourage new members. Enford Short Mat Bowls Club started five years ago with seven members and has now grown to eighteen with more expressing a wish to join. The increase in numbers is not possible at present due to the shortage of equipment.
- 8.2.5 The club is regularly well supported and the majority of the members are of the older generation. It offers a social environment within the community that encourages team spirit, competition and physical exercise. Bowls matches are also held against other clubs; however the number of participants is limited by the facilities available at present. Another mat would support the expansion of the club.
- 8.2.6 The project links to JSA priorities under the Sport and Leisure Theme 'Funding and support at community and club level'.
- 8.2.7 The total project cost is £969.20 which is the amount applied for to the area board.

8.3

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/10</b>	<b>Wellington Primary Academy</b>	<b>Create Woodland Area for use with After School Clubs</b>	<b>£950</b>

- 8.3.1 Wellington Primary Academy is a new school in our area and is applying for the sum of £950 to create a woodland area for use with after schools clubs.
- 8.3.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a school however the activities are not core curriculum activities and are provided in an after school setting to benefit pupils. .
- 8.3.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme In that it:- ‘supports provision of positive activities for children and young people’
- 8.3.4 The Project is to provide trees, shrubs and other materials to enhance the exterior area. This will be of particular benefit to children attending the Forest School after-school club by enabling them to engage with outdoor activities, getting creative (e.g. outdoor art projects, willow weaving, mud-art, etc), and engaging with adults and peers in an outdoor environment.
- 8.3.5 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit, all of which are qualities which we are trying to grow and instil in our children.
- 8.3.6 The project links to JSA priorities under the Children and Young People theme
- 8.3.7
- ‘Health and lifestyle for young people including enabling parents to make positive choices for their children’
- ‘Play provision for under 13s (particularly 5 - 8)’
- ‘Maintenance and quality of places where young people go to improve safety and experience ‘
- 8.3.7 The total project cost is £1000, £50 has been provided by the PTA leaving a shortfall of £950 which is the amount applied for to the area board.

#### 8.4

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/11</b>	<b>Salisbury Plain Schools Partnership</b>	<b>Resources to support after school activities</b>	<b>£1360</b>

8.4.1 The Plains Schools Partnership is applying for the sum of £1360 for resources to support after school activities at Wellington Primary Academy.

8.4.2 The Plains Schools Partnership was set up in 2012 by a number of local schools, to formalise commitment to supporting families in the community. In 2013, the Partnership was granted Charity status.

8.4.3 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a Charity and whilst activities are provided at schools they are not core curriculum activities and are provided in an after school setting to benefit pupils. .

8.4.4 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme  
In that it:-

‘supports provision of positive activities for children and young people’

8.4.5 The Project is to provide a tentipi for 25-30 people, groundsheet and rainwear to enable children to participate in after school forest school activities, enabling them to engage with outdoor activities, getting creative (e.g. camping, outdoor art projects, willow weaving, mud-art, etc), and engaging with adults and peers in an outdoor environment.

8.4.6 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit, all of which are qualities the schools are trying to grow and instil in our children.

8.4.7 The project links to JSA priorities under the Children and Young People theme

8.4.8

‘Health and lifestyle for young people including enabling parents to make positive choices for their children’

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience ‘

8.4.9 The total project cost is £2720, development funds are paying for half the project cost leaving a shortfall of £1360 which is the amount applied for to the area board.

## 8.5

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>c/tid/14/12</b>	<b>Netheravon All Saints Academy school</b>	<b>Replacement of trees in outdoor area</b>	<b>£450</b>

8.5.1 Netheravon All Saints Academy School is applying for the sum of £450 to replace trees in a woodland area.

8.5.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a school however the activities are not core curriculum activities and are provided in an after school setting to benefit pupils. Some match funding has been secured to support the project.

8.5.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme  
In that it:-

‘supports provision of positive activities for children and young people’

8.5.4 The school has exclusive use of small woodland on a long-term lease from BT, which is used for out-of-school activities. This includes Young Leaders where it is used for active challenges and a Medicine club where the plants are used to demonstrate primitive medicines.

8.5.5 During recent storms, two trees were damaged; one was completely toppled, and has had to be removed, leaving a large bare space in the woodland.

8.5.6 The project is to plant 5 well-grown trees (1.5m tall and over) to replace those that have had to be removed, to restore the woodland area.

8.5.7 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit, all of which are qualities which schools are trying to grow and instil in our children.

8.5.8 The project links to JSA priorities under the Children and Young People theme

8.5.9

‘Health and lifestyle for young people including enabling parents to

make positive choices for their children’

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience ‘

8.5.9 The total project cost is £500, £50 has been provided by the PTA, leaving a shortfall of £450 which is the amount applied for to the area board.

## 8.6

Ref	Sponsored	Project proposal	Funding requested
<b>c/tid/ 14/13</b>	<b>Cllr Charles Howard</b>	<b>Enford Parish Council Play park bench</b>	<b>£ 572.80</b>

8.6.1 This is a member project sponsored by Cllr Charles Howard, to be paid from the 2014/15 Capital budget.

8.6.2 The project is to support Enford parish with funding to facilitate the replacement of a bench in the children’s playground. This bench would replace the current wooden bench in the Playpark Area which is rickety, old and needs regular maintenance. It is continually being mistreated and moved and is becoming unsafe. The new bench is recycled plastic, solid and would be sunk into the ground giving permanence, stability and no maintenance.

8.6.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme  
In that it:-

- improves an existing community facility used by most of the local population.

8.6.4 The project links to the JSA under the following priorities

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience’

8.6.5 The local community will benefit from the new facility which will also be of benefit to visiting children and families and new families coming into to the area in future.

8.6.6 The parish council will take on responsibility for ongoing maintenance of the facility and has confirmed that all policies and procedures are in place for the safe use of the facility.

8.6.7 The total project cost is £572.80 which is the amount applied for to the area board.



8.7

Ref	Sponsored	Project proposal	Funding requested
<b>c/tid/14/14</b>	<b>Cllr Chris Williams</b>	<b>TCAP trophies, certificates and frames for Community Area Awards</b>	<b>£ 572.80</b>

8.7.1 This is a member project sponsored by Cllr Chris Williams, to be paid from the 2014/15 Capital budget.

8.7.2 The project is to support TCAP to deliver the Community Area Awards, an annual event that brings the whole community together to recognise endeavour and the valuable roles played by people in the local community often on a voluntary basis..

8.7.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Community Theme it:-

- delivers events and activities that bring the whole community together
- To work towards the integration of military and civilian communities.

8.7.4 The project links to the JSA under the following priorities

‘Provision of enhanced cultural offer and events and activities that bring the community together.’

8.7.5 The local community will benefit from the opportunity see and hear about the valuable roles played by others in the community. Volunteers will benefit from the opportunity to have their work and commitment recognised and rewarded.

8.7.6 The total cost is £650.00 which is the amount applied for to the area board.

8.8

Ref	Applicant	Project proposal	Funding requested
<b>c/tid/14/15</b>	<b>Collingbourne Kingston Village Hall</b>	<b>Double glazing</b>	<b>£3549.40</b>

8.8.1 Collingbourne Ducis Village Hall committee is applying for the sum of £3549.40 for new double glazing for the village hall.

- 8.8.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation and match funding is being secured..
- 8.8.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and built Environment theme  
In that it:-  
improves an existing community facility used by most of the local population
- 8.8.4 The Project is to provide new double glazing for the village hall. Windows in the small hall (the Ruth Fisher room), the kitchen, toilets and boiler room / stores are metal frames with 4mm glass. Heat loss through this is very high, and the glass is fragile and makes the Hall building insecure. The existing windows are made up of small panes, and the management committee wants the new glazing to appear as similar as possible.
- 8.8.5 Planning permission has been applied for and recently granted.
- 8.8.6 New double glazing will reduce energy consumption as part of a programme to implement the advice given to the committee by Wiltshire Council. This in turn will reduce oil purchases and allow the Hall committee to hold down hall hire charges and allow expenditure on improving the hall, kitchen equipment, available furniture etc.
- 8.8.7 Any future maintenance will be paid by the Hall from its rental and fund-raising-event receipts.
- 8.8.8 The project also links to JSA priorities  
  
'Maintenance and quality of places where young people go to improve safety and experience '
- 8.8.9 The total project cost is £7098.80, plans are in place to raise to raise £3549.40 leaving a shortfall of £3549.40 which is the amount applied for to the area board.

<b>Appendices</b>	<ol style="list-style-type: none"> <li>1. <b>Collingbourne Ducis Village Hall, replacement of chairs and tables £3683.74</b></li> <li>2. <b>Enford Short mat bowls Club, new indoor bowls mat £969.20</b></li> <li>3. <b>Wellington Primary Academy, Create woodland area for after school activities £ 950</b></li> <li>4. <b>Plain Schools Partnership, equipment to support outdoor afterschool activities</b></li> </ol>
-------------------	--

	<p><b>£1360</b></p> <p><b>5. Netheravon All Saints School, replacement of trees in woodland area £450</b></p> <p><b>6. Collingbourne Kingston Village Hall, Double Glazing £3549.40</b></p> <p><b>2 member led applications</b></p> <p><b>1. Enford Parish council, replacement bench in Play park £572.80</b></p> <p><b>2. TCAP, Community Area Awards £650</b></p>
--	--

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	<p>Mary Cullen, Community Area Manager  Tel: 01722 434260  Mobile: 07709245496  E-mail: mary.cullen@wiltshire.gov.uk</p>
----------------------	--



Grant Applications for Tidworth on 19/01/2015

ID	Grant Type	Project Title	Applicant	Amount Required
929	Community Area Grant	Collingbourne Kingston Village Hall double glazing	Collingbourne Kingston Village Hall	£3549.40
1035	Community Area Grant	Collingbourne Ducis Village Hall chair and table upgrade	Collingbourne Ducis Village Hall	£3683.74
1063	Community Area Grant	Outdoor Resources for After School Clubs	The Plains Schools Partnership	£1360.00
1043	Community Area Grant	Enford Short Mat Bowls Club New Indoor Mat	Enford Short Mat Bowls Club	£969.20
1051	Community Area Grant	Create Woodland Area for use with After School Clubs	Wellington Primary Academy	£950.00
1083	Community Area Grant	Trees for Woodland site	Netheravon All Saints VA Primary School	£450.00

ID	Grant Type	Project Title	Applicant	Amount Required
929	Community Area Grant	Collingbourne Kingston Village Hall double glazing	Collingbourne Kingston Village Hall	£3549.40

**Submitted:** 12/09/2014 12:33:48

**ID:** 929

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Collingbourne Kingston Village Hall double glazing

**6. Project summary:**

Replace existing windows with modern double glazing. Windows in the small hall (the Ruth Fisher room), the kitchen, toilets and boiler room / stores are metal frames with 4mm glass. Heat loss through this is very high, and the glass is fragile and makes the Hall building insecure. The existing windows are made up of small panes, and we want the new glazing to appear as similar as possible.

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

The Collingbournes and Netheravon

**8. What is the Post Code of where the project is taking place?**

SN83SE

**9. Please tell us which theme(s) your project supports:**

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

10/2014

**Total Income:**

£7696.75

**Total Expenditure:**

£6911.00

**Surplus/Deficit for the year:**

£785.75

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£3233.50

**Why can't you fund this project from your reserves:**

We need to retain Â£4,000 in case of a boiler failure and Â£4,000 for forthcoming necessary work on the roof over the main hall.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£7098.80		
Total required from Area Board		£3549.40		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Planning application	195.00	Request to Parish Council		1000.00
Building Control Charge	306.00	Fund raising event - February 2015		500.00
New windows - small hall (Ruth Fisher room)	2106.67	Current year estimated surplus		1000.00
New windows - kitchen	1051.20	Reserves brought forward		1049.40
New windows - toilets	1876.33			
New windows - boiler room and stores	1563.60			
Total	<b>£7098.8</b>			<b>£3549.4</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Will reduce energy consumption as part of our programme to implement the advice given to us by Wiltshire Council. This in turn should reduce oil purchases and allow the Hall committee to hold down hall hire charges and allow expenditure on improving the hall,

kitchen equipment, available furniture etc.

**14. How will you monitor this?**

We have kept, and will continue to keep, a long-term record of oil and electricity consumption.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Not applicable - one-off. Any future maintenance will be paid by the Hall from its rental and fund-raising-event receipts as we do at present.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1035	Community Area Grant	Collingbourne Ducis Village Hall chair and table upgrade	Collingbourne Ducis Village Hall	£3683.74
------	----------------------	--	----------------------------------	----------

**Submitted:** 24/11/2014 16:10:23

**ID:** 1035



**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Collingbourne Ducis Village Hall chair and table upgrade

**6. Project summary:**

After thirty years running a very busy and valued community facility we are replacing seating and tables which have served us continuously during this time. We are seeking to improve the environment for our many discerning users.

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

The Collingbournes and Netheravon

**8. What is the Post Code of where the project is taking place?**

SN8 3UH

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Arts, crafts and culture

Countryside, environment and nature

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

Sport, play and recreation

Transport and roads

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

06/2013

**Total Income:**

£13000.00

**Total Expenditure:**

£11439.00

**Surplus/Deficit for the year:**

£1561.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£6341.00

**Why can't you fund this project from your reserves:**

As a responsible management committee we have a policy to maintain reserves of Â£6000 for maintenance repairs and emergencies

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£7367.48		
Total required from Area Board		£3683.74		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
120 chairs	4015.08	DEVShow2014	yes	500.00
12 tables with	3352.40	Collingbourne		
trollies		Ducis Parish		375.00
		Council		
		own reserves		2808.74
Total	<b>£7367.48</b>			<b>£3683.74</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The entire village community uses the hall as their principle meeting, recreation, social, sporting and entertainment facility. The Tidworth Area Board meets regularly, Council planning enquiries, Rural Arts Wiltshire and many other outside groups and bodies will all benefit from the improved facilities.

**14. How will you monitor this?**

Through regular management meetings and feedback.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We constantly raise funds to support the daily running of the facilities at our hall and to support improvements.

**16. Is there anything else you think we should know about the project?**

N/A

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has

been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1063	Community Area Grant	Outdoor Resources for After School Clubs	The Plains Schools Partnership	£1360.00
------	----------------------	--	--------------------------------	----------

**Submitted:** 09/12/2014 09:08:41

**ID:** 1063

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Outdoor Resources for After School Clubs

**6. Project summary:**

One-off purchase of resources to facilitate year-round outdoor activities and Forest Schools at Wellington Primary Academy, as part of their enrichment programme. Forest Schools is about being outdoors, with proven benefits in terms of children's confidence and self-esteem. In order to deliver a truly inspirational and effective Forest Schools programme at Wellington Primary Academy, we wish to purchase a large tipi (capacity for 25+ children), together with wet weather clothing (for those students who forget or who are unable to afford), to ensure that, whatever the weather, the children can look forward to an exciting range of activities after-school.

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

Tidworth

**8. What is the Post Code of where the project is taking place?**

SP9 7FP

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Arts, crafts and culture  
Countryside, environment and nature  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£2720.00		
Total required from Area Board		£1360.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Tentipi Zirkon for 25-30 people	2100.00	Development Funds	yes	1360.00
Floor comfort - groundsheet	350.00			
6 sets of Kozi	270.00			



**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1043	Community Area Grant	Enford Short Mat Bowls Club New Indoor Mat	Enford Short Mat Bowls Club	£969.20
------	----------------------	--	-----------------------------	---------

**Submitted:** 26/11/2014 16:51:44

**ID:** 1043

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Enford Short Mat Bowls Club New Indoor Mat

**6. Project summary:**

Purchase new mat for Enford Short Mat Bowls Club. Club was formed in 2009 with seven members and has grown to eighteen with more asking to join. At present facilities available are not enough to allow more than sixteen to play.

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

The Collingbournes and Netheravon

**8. What is the Post Code of where the project is taking place?**

SN9 6DD

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

Sporting and Social Activity for the Older Generation

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

10/2014

**Total Income:**

£877.20

**Total Expenditure:**

£603.03

**Surplus/Deficit for the year:**

£197.17

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£799.00

**Why can't you fund this project from your reserves:**

The cost of the equipment is greater than our current reserves and there would be insufficient to cover any regular current expenditure or unforeseen expense.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost

£969.20



Total required from Area Board	£969.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Bowls Mat	845.90		
Bowls Jack	33.20		
Score board	89.90		
<b>Total</b>	<b>£969</b>		<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Enford Short Mat Bowls Club is in a rural area. It started five years ago with seven members and has grown to eighteen with more expressing a wish to join. The increase in numbers is not possible at present due to the shortage of equipment. The club is regularly well supported and the majority of the members are of the older generation. It offers a social environment within the community that encourages team spirit, competition and physical exercise. Bowls matches are also held against other clubs, however the number of participants is limited by the facilities we can offer at present. The Bowls Club also provide an income to the cost running the village hall through the hall hire that is paid.

**14. How will you monitor this?**

The author of this request is the co-chairman, secretary and treasurer of the club and actively supports the expansion of the club.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Weekly match fees that are charged to members.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1051	Community Area Grant	Create Woodland Area for use with After School Clubs	Wellington Primary Academy	£950.00
------	----------------------	--	----------------------------	---------

**Submitted:** 05/12/2014 09:02:14

**ID:** 1051

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Create Woodland Area for use with After School Clubs

**6. Project summary:**

As a new school we want to develop our playing field into a more inspiring space to use for our after-school Forest Schools \

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

Tidworth

**8. What is the Post Code of where the project is taking place?**

SP9 7FP

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture  
Countryside, environment and nature  
Health, lifestyle and wellbeing  
Safer communities  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£1000.00		
Total required from Area Board		£950.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Trees (all at	675.00	Volunteers -	yes	50.00

least 1 metre tall i.e. child-height)		groundworks	
Shrubs and groundcover	150.00		
Woodchip, blood & bone, etc	50.00		
Wild Flower seeds & plants	75.00		
<b>Total</b>	<b>£950</b>		<b>£50</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Children attending our Forest School after-school club will benefit by engaging with outdoor activities, getting creative (e.g. outdoor art projects, willow weaving, mud-art, etc), and engaging with adults and peers in an outdoor environment. Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit, all of which are qualities which we are trying to grow and instill in our children.

**14. How will you monitor this?**

We will keep a note of numbers attending and anticipate that this club will be oversubscribed, as children love engaging in Forest Schools activities.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This project is not dependent on future funding, once planted and as the trees grow, the woodland area will become an increasingly useful resource for children in our local community. Please note:- any grant payment should be made payable to:- Wellington College Academy Trust (WCAT)

**16. Is there anything else you think we should know about the project?**

Not applicable.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1083	Community Area Grant	Trees for Woodland site	Netheravon All Saints VA Primary School	£450.00
------	----------------------	-------------------------	---	---------

**Submitted:** 17/12/2014 12:24:49

**ID:** 1083

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Trees for Woodland site

**6. Project summary:**

We have exclusive use of small woodland on a long-term lease from BT, which we use for out-of-school activities. This includes Young Leaders where it is used for active challenges

and our Medicine club where the plants are used to demonstrate primitive medicines. During recent storms, two trees were damaged, one was completely toppled, hence we have had have these removed, leaving a large bare space in the woodland. We now wish to plant 5 well-grown trees (1.5m tall and over) to replace those we have had to remove, to restore the woodland area.

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

The Collingbournes and Netheravon

**8. What is the Post Code of where the project is taking place?**

SP4 9PJ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Food, farming and local markets

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£500.00		
Total required from Area Board		£450.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Trees	350.00		PTA	yes
Planting, fertiliser and mulch	100.00			
<b>Total</b>	<b>£450</b>			<b>£50</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All 187 children at our school will benefit from this, as we use the woodland area for both in-school and after-school activities. The children attending the after-school Young Leaders and Medicine clubs benefit through learning in an inspiring outdoor environment, outside of the classroom. Children will benefit from creativity, inspiration and connection with the natural world. They learn responsibility and respect for the natural environment, as well as useful skills for life, such as independence and leadership skills. Kids learn when they are relaxed and because they are outside, it doesn't feel like work, it's play. The woodland environment allows learning to take place almost organically.

**14. How will you monitor this?**

Some of our children will be involved in helping to plant the trees. Following this, we will keep records of the number of children attending our out-of-school activities.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The woodland has provided a great space for our children, and with the replacement of the trees, will continue to provide an inspiring outdoor space for many years.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.